

**TO: JOINT WASTE DISPOSAL BOARD
12 DECEMBER 2007**

**Re3 PROJECT DIRECTOR
(Project Director)**

1. INTRODUCTION

- 1.1 The purpose of this report is to invite the Joint Waste Disposal Board to confirm the appointment of the Corporate Head of Environment at Wokingham Borough Council as Project Director for Re3 with effect from 1st October 2007.

2 RECOMMENDATION

- 2.1 **That Members confirm the appointment of the Corporate Head of Environment at Wokingham Borough Council as Project Director for Re3, subject to appropriate ratification process of each authority.**

3 SUPPORTING INFORMATION

Background

- 3.1 The Waste PFI contract with Waste Recycling Group included a Joint Working Agreement in relation to the arrangements between each authority and was signed on 31 October 2006. The Agreement included a default whereby the Assistant Director of Environment and Leisure of Bracknell Forest Borough Council should take on the role of Project Director of the PFI in the event that, at the commencement of the contract, no other arrangement had been made. This clause was included in the contract in the last few days before the contract was signed to provide assurance to the funding banks and subsequently the Assistant Director of Environment and Leisure assumed the role.
- 3.2 The contract requires the appointment of a Project Director and the notification by the administering authority (Reading) to the Contractor
- 3.3 The Assistant Director of Environment and Leisure at Bracknell left the employment of the Council on 30th September 2007 and therefore it is necessary to arrange for a replacement Project Director to be appointed.
- 3.4 The Joint Working Agreement between the authorities outlines a method by which the authorities will jointly appoint such a post and once the appropriate ratification processes have been completed the details must be formally conveyed to the interested parties by the administering authority. The Joint Working Agreement between the authorities commits the partner councils to mutually support each other in ensuring the success of the partnership and to be open and trusting in their dealings. The Corporate Head of Environment at Wokingham Borough Council has been associated with the project for several years and by his appointment continuity is maintained which is considered essential particularly at this stage of the project.
- 3.5 The role of the Project Director is clearly defined and, in order to ensure delivery, monthly meetings have been arranged at which the Lead Officers from Bracknell Forest and Reading Borough Councils and the joint project management team meet

to ensure good communication and appropriate decisions. The role of this group is to ensure coordination of activity across all authorities to achieve delivery of the Project, and the best outcomes. No decision is being taken by the Project Director that directly impacts on either Longshot Lane or Smallmead without consultation with the respective authority officer.

CONTACTS FOR FURTHER INFORMATION

Mark Moon
0118 974 6315
Mark.moon@wokingham.gov.uk

Oliver Burt, Project Manager
0118 9399990
oliver.burt@reading.gov.uk